

**Minutes  
Board of Health  
Chelan-Douglas Health District  
May 16, 2016**

As Ken Stanton, Douglas County Commissioner, and Board of Health Chair, was on vacation, Keith Goehner, Chelan County Commissioner and Board of Health Vice Chair, called the meeting to order at 3:00 p.m.

**Board Members Present:**

Keith Goehner, Chelan County Commissioner  
Doug England, Chelan County Commissioner  
Steve Jenkins, Douglas County Commissioner  
Jill Thompson, Waterville Town Council  
John Altman, Entiat City Council  
Keith Huffaker, Wenatchee City Council  
Sandy McCourt, East Wenatchee City Council, substituting for John Sterk

**Administrative Staff Present:**

Francis J. V. Collins, M.D., D.D.S., Health Officer  
Barry Kling, Administrator/Environmental Health Director  
Carol McCormick, Associate Administrator, Personal Health Services  
Kandis Boersema, Associate Administrator, Support and Fiscal Services  
Connie Dorner, Administrative Associate, Board of Health Secretary  
Alma Castillo, Regional Emergency Response Coordinator

**Public Present:**

Mike Peterson, Gradient

**Consent Agenda**

**Doug England, Chelan County Commissioner, made a motion to approve the consent agenda that included the April 18, 2016 Board Meeting Minutes, April Payroll in the amount of \$152,224.50, April Benefits in the amount of \$53,580.22, and approval of payment of 2016 Vouchers No. 2016-0159 to 2016-0213 in the amount of \$38,428.94. Steve Jenkins, Douglas County Commissioner, seconded the motion and it carried unanimously.**

**Program Update**

Barry Kling, Administrator, gave a program update on ACH (Accountable Community Health) and the potential Medicaid waiver.

### **Board Discussion**

None

### **Public Comment**

None

### **New Business**

None

### **Unfinished Business**

The Administrator explained that the Health District wants to further explore options on the use of SmartGov software for Health District programs. The Chair tabled the request.

### **Reports**

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through April, 33% of the year completed, the revenue was 43% of budget and expenses were 34% of budget. She noted that the 2015 Financial Reports had been filed with the State Auditor's Office (SAO) and that because the District expended more than \$750,000 in Federal funds during the year 2015 a Single Audit is required. Per the requirements, the SAO of Wenatchee was notified of the need for a single audit.

Carol McCormick, Associate Administrator, Personal Health Services, shared an update on her staff's activities, and status of TB patients, since the last board meeting.

Alma Castillo, Regional Emergency Preparedness and Response Coordinator, reported that DOH has approved the purchase of three air scrubber units that can each handle a space of approximately 1500 square feet. She is also working on the donation request letter to send to the Chelan and Douglas County Commissioners, and the mayors of each city in the two-county area to purchase more air scrubbers and filters. Our goal is to have approximately eight units in time for the summer fire season.

The Administrator reported that the Legionella investigation was declared over when Confluence sanitized, scrapped and replaced the Smith Building cooling tower with a convention compressor-based air conditioning unit. We

are now working to disclose the records requested on behalf of four of the patients. The first installment included about half a gigabyte of material and we are not done yet. Health District staff has been invited to make professional presentations on the investigation at several upcoming meetings, including the national meeting of state communicable disease control directors and the state environmental health conference. CDC will be issuing revised guidance on the safe operation of water facilities such as cooling towers, and we will be using that material in an educational campaign for business and health care facilities in the District. In addition, DOH has asked for our involvement in upgrading their capacity to prevent and respond to Legionella outbreaks.

Christal Eshelman, Director of Health Communications, is on vacation. The Administrator reported that she has been going to training and getting oriented in her new position. She has arranged for the Health District to be a co-sponsor of an event to promote gun safety by giving away trigger locks and small gun safes, probably at Sportsmans' Warehouse store in East Wenatchee.

### **Adjournment**

**Keith Goehner, Vice Chair, adjourned the meeting at 4:02 p.m.**

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Ken Stanton, Chair